How to Login to WisePay and Change your Password

Step 1

Go to the WisePay page on the Byrchall High School website, this can be found under the Parents tab across the top of the page of visit: http://www.byrchall.wigan.sch.uk/parents/wisepay

Press the WisePay logo to be directed to the login page.

Step 2

You will be presented with the following screen:

Log into the portal by entering your username and password as stated in the letter sent home with your child. These details must be entered exactly as shown in the letter. Once entered press the Log In button.
Step 3

Once logged in you will see the Change your Password button. Press this button to start the process.

Please move onto the next page
Step 4

On this page you can review the details used to setup your account and you can make changes to certain details if you wish.

Any fields with a red star (*) are mandatory and cannot be left blank.

To change your password a valid and working email address must be provided.

Step 5

To change your password press “Yes, change my password. In the future I will log in using my email address and the password I provide below”

Please try and make your password as unique as possible
Step 6

Press the save button and you will be prompted that changes have been saved.

Click on the “Back to Payment Area” button to return to the home page

End of Guide